Research Tools

Quick Find

Use CTRL “F” or command “F” to search the piece for words more quickly.
- For PCs: Quickly press the “control” key (on a PC) and the “F” key at the same time.
- For MACs: Quickly press the “F” key and the “command” key (on an Apple/Mac) at the same time.

Library Resources

OneSearch
Search all of the library resources in one box!

1. Open a browser, e.g., Chrome.
2. Go to: library.fullcoll.edu.
3. Search in the OneSearch search box (at the middle/top right-hand side of the webpage) for: civil rights.
4. Click Search.
5. Which encyclopedia appears as the Research Starter result at the top of the page? _________________

Next
1. Search in OneSearch search box for: supreme court bender.
2. Select “Print Books” box. Name a 2018 FCL book in the 1st floor reference section:_____________________

Library Catalog of Books

1. Select “Catalog” located next to the OneSearch button.
   - OR
   - Go to: http://fcclib.nocccd.edu/.
2. Type in search box: supreme court bender.
3. Hit: “Go” or “Search”
4. Sort by: “Date [Newest First]”
5. How many results are retrieved?____

Next
1. Type in search box: ruby bridges
2. Hit: “Go” or “Search.”
3. Sort by: “Date [Newest First].”
4. How many results are retrieved?____
5. Which search retrieves more print books?__________________

Statista

1. Select: “Databases” located next to the “Catalog” button, then select: “View Full Database List.”
2. Scroll down to peruse the list of Fullerton College Library databases.
3. Click: Statista
EBSCOhost

Go to library.fullcoll.edu. Click “Databases” located on the middle/top right-hand side of the webpage. Select “View Full Database List.”

Select “EBSCOhost Master Search” from the list of databases.

Select “EBSCOhost Web,” which is a link that is located at the top of the page.

Leave the default setting as is to select all of the databases. Select “Continue.”

Type in the first box:

- “separate but equal”

Type in the second box:

- public school

Select in the drop-down menus:

- TX All Text
  (Selecting “TX All Text” opens up your search, searching for your words anywhere in the entire piece.)

Click “Search.”

Sort by date newest.

What is the first result? ________________________________________________________________.

New Search in EBSCO

Type in the first box: brown v. board of education.

Select in the first drop-down menu:

- AB Abstract
  ○ Note: An abstract is a description of the article.

Click “Search.”

What is the first result? ________________________________________________________________.

Note that “Scholarly (Peer Reviewed) Journals” may be selected to limit results.

- Tip: Searching the abstract will generally yield better results, because “AB Abstract” searches the description, or summary, of the piece for the word(s) entered in the search box. If search results are not helpful, then the student should expand the search to include the entire text of the document by selecting the field “TX All Text.” Or, the student might try to search using different search terms and/or different search strategies.

<table>
<thead>
<tr>
<th>TX</th>
<th>All Text</th>
<th>Performs a keyword search of all the database’s searchable fields. Using the TX field code will cause the search to look for the keyword in the full text as well as the citation record.</th>
</tr>
</thead>
<tbody>
<tr>
<td>AU</td>
<td>Author</td>
<td>Performs a keyword search for any authors of an article.</td>
</tr>
<tr>
<td>TI</td>
<td>Title</td>
<td>Searches keywords in a record’s English and non-English title field.</td>
</tr>
<tr>
<td>SU</td>
<td>Subject Terms</td>
<td>Performs a keyword search of the subject headings listed in the records.</td>
</tr>
<tr>
<td>SO</td>
<td>Source</td>
<td>Performs a keyword search for the journal name of the article.</td>
</tr>
</tbody>
</table>
Performs a keyword search of the abstract summaries.

- Tip: Click “Cite” to generate an MLA citation in EBSCO. Double-check computer-generated citations for accuracy.
- Tip: Select “Email” to email yourself a resource, such as a magazine article or journal piece.
- Tip: Selecting “SO Source” in the drop-down menu limits the results to the selected source, e.g., Consumer Reports.
  - Tip: I do not recommend that students conduct searches using the drop-down menu field “SU Subject Terms.”
    - AB Abstract: Keyword search of a summary (description) of the piece.
    - TX All Text: To keyword search searchable fields – the full text and the citation record.
    - TI Title: Search keywords in the title.
    - AU Author: Keyword search for any of the authors.
    - SO Source: Search for words within the title of the source, e.g., Sports Illustrated.
    - SU Subject Terms: Keyword search of the subject headings listed in the records.

NexisUni
1. Search: “separate but equal.”
2. Click “statutes and legislation.”
3. Name the first result.
   - Online, subscription database, NexisUni, supports the accreditation of FC’s paralegal program. Within this academic research database, students can find local, national, and international news, as well as legal and business resources.
   - Tip: The NexisUni citation tool is not particularly well-developed. I recommend that students cite NexisUni sources using citation tools such as: NoodleBib, EasyBib, MLA Handbook, Purdue Owl, and/or the FC Library MLA handouts, all of which are a helpful tools for checking that the database-generated citations are correct.
   - Tip: Use * to truncate in NexisUni.

Complete journals vs. magazines pre-test as a team.

Journals vs. Magazines
Compare the popular magazine to the journal. What differences do you notice?

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Boolean searching: Kinesthetic learning exercise:
1. If you are wearing a hoodie, stand up. Pause, so that librarian may count the # of students standing.
   - You may sit now.
2. If you are wearing a hoodie AND jeans, stand, please. Pause, so that librarian may count the # of students standing.
   - Please be seated.
3. If you are wearing a hoodie OR jeans, please stand.
   - Please sit.
4. If you’re wearing a hoodie, but NOT jeans, stand. Pause, so that librarian may count the # of students standing.
Locating More Resources

Fullerton College Library is available 24/7 online. In fact, the majority of our library books and periodicals are online resources. Faculty librarians select resources to support students on and off campus, including materials such as:

1) eBooks (over 200,000, available off campus); and
2) Databases that provide students with access to: primary sources, periodicals (e.g., journals, magazines, newspapers, trade publications), legal resources, historic newspapers, and more.

Where to Start
Looking for general information, such as the info available via encyclopedias or Wikipedia? Begin with a OneSearch Research Starter piece. OneSearch is a discovery tool that searches all of the library resources via one search box.

Another starting point is database, CQ Researcher. Reference resource, Gale Opposing Viewpoints in Context, includes images, primary sources, opinion pieces, audio from National Public Radio (NPR), and more! (Consider listening to the news/NPR on your daily commute [streaming or on the radio: 89.3/KPCC or 89.9/KCRW].) Gale Virtual Reference Library is an additional reference resource that the library makes available to students. Check with your instructor to determine whether you may cite general reference sources, such as general encyclopedias.

How to Get Research Assistance
Students may chat with a librarian to receive virtual reference assistance. The library website offers sections such as: “Research Tips & Tricks,” featuring several pages dedicated to: 1) The research process, 2) Resource eval, and 3) Citation of sources in MLA style (NoodleBib). For more information, see: http://library.fullcoll.edu/research-tips/search-strategies.

The library website offer both: 1) Video clips regarding the research process, and 2) Links to other Internet resources. Students may e-mail reference queries to the librarians (librarian@fullcoll.edu). Emails are generally answered within one or two business days.

What You Might Need to Know about Library Databases
Via EBSCO, the library offers students access to more than thirty databases. The EBSCO databases represent the most heavily-utilized digital resources offered by Fullerton College Library. FC’s EBSCO databases each rack up an average of over 300,000 search hits annually. Are you using EBSCOhost databases? Your peers are! Another library database, JSTOR, is popular among FC instructors and student researchers, as JSTOR primarily makes available peer-reviewed resources, including journals and eBooks. NexisUni is a legal, business, and international/national/local newspaper database that supports the paralegal program.

Students may search for and access periodicals (e.g., magazines, newspaper, journals), books, and other sources in electronic format via: 1) The myGateway “Fullerton” tab; and 2) the library website: http://library.fullcoll.edu/databases. (Users select a database, then log in with student ID number [or staff ID number] and last name.)
More Tricks & Tips: Demystifying Research & Citations

- **Read:** [http://fclresearch.pbworks.com/w/page/32096913/Information%20Types](http://fclresearch.pbworks.com/w/page/32096913/Information%20Types)
  - **Title:** Fullerton College Library: Information Types **Description:** Addresses how to differentiate among information types.
- **http://fclresearch.pbworks.com/w/page/6264250/Defining%20a%20Research%20Topic**
  - **Title:** Fullerton College Library: Defining a Research Topic **Description:** Developed to assist students in defining a research topic.

- **Citing sources:** Most of the FC Library research databases offer students/researchers a tool to generate MLA-formatted citations (8th ed., *MLA Handbook*), but students must check the auto-generated citations, because the citations aren’t usually quite correct, e.g., extra spaces or capitalization issues. The librarians created MLA handouts, which are a great tool for checking that the database-generated citations are correct. Tutorials are freely available via the NoodleTools site.

- **Go to Library Research Page:** [http://library.fullcoll.edu/research/how-to-research/exploring-topics-for-research/](http://library.fullcoll.edu/research/how-to-research/exploring-topics-for-research/)

**End**

FCL’s acquisitions strawbrarian resides with a parkour calico, a Hemingway tuxedo kitty, and a Starkey in South Side Strong Beach. Her publications include a book for the American Library Association (ALA); a fashion bibliography for Reference & User Services Quarterly; and an ALA publication regarding access for persons with disabilities (editor). This raspbrarian has been active as a presenter for ALA, e.g., participating in poster sessions and panel presentations, and co-leading a half-day Austin preconference for the Young Adult Literature Symposium that included social sharing (#keepYALSAweird). Our liberal lion of the library has authored grants totaling over $100K, and was featured as a Library Journal Mover and Shaker in the “change agents” category. On weekends, she enjoys trying her hand at screenwriting, catching performances, chowing on flesh-free grub, and sipping leathery vino with BFFs. On weekdays, find her at the reference desk; teaching LIB100; guiding-on-the-siding in one-on-research consultations; collaborating with colleagues to run library operations in her role as the acquisitions bluebrarian; leading library instruction sessions; conquering curricul-yummm committee commitments, and co-chairing Q&A: Queer Straight Alliance (an LGBTQIA+ United Faculty subcommittee).