CRAAP Test Worksheet

When you are selecting information to include in a college-level essay, it is important to evaluate your sources carefully. By using this worksheet, you can make some informed decisions about the credibility of your sources. Using the CRAAP Test that was developed by the Meriam Library at Cal State Chico will make this process easier. Simply evaluate each source using the worksheet. Assign a score between 1 and 10 for each component.

**Currency**: the timeliness of the information.
- When was the information published or posted?
- Has the information been revised or updated?
- Does your topic require current information, or will older sources work as well?
- If you are examining a website or online source, are the links functional?

**Relevance**: the importance of the information for your needs.
- Does the information relate to your topic or answer your question?
- Who is the intended audience?
- Is the information at an appropriate level (for example, not too elementary or advanced for your needs)?
- Have you looked at a variety of sources before determining this is one you will use?
- Would you be comfortable citing this source in your research paper?

**Authority**: the source of the information.
- Who is the author/publisher/source/sponsor?
- What are the author's credentials or organizational affiliations?
- Is the author qualified to write on the topic?
- Is there contact information, such as a publisher or email address?
- If you are examining a website or online source, does the URL reveal anything about the author or source? examples: .com .edu .gov .org .net

**Accuracy**: the reliability, truthfulness, and correctness of the content.
- Where does the information come from?
- Is the information supported by evidence?
- Has the information been reviewed or refereed?
- Can you verify any of the information in another source or from personal knowledge?
- Does the language or tone seem unbiased and free of emotion?
- Are there spelling, grammar or typographical errors?

**Purpose**: the reason the information exists.
- What is the purpose of the information? Is it to inform, teach, sell, entertain or persuade?
- Do the authors/sponsors make their intentions or purpose clear?
- Is the information fact, opinion or propaganda?
- Does the point of view appear objective and impartial?
- Are there political, ideological, cultural, religious, institutional or personal biases?

Add your scores for each component. Consider these rankings: 45-50=excellent, 40-44=good, 35-39=average, 30-34=borderline average, below 30=time to search for a new source.

**TOTAL:**